

PLEASE SIGN THIS COPY, INITIAL EACH PAGE, AND RETURN TO OFFICE WITHIN 7 DAYS.

Name

Date

MOVE-IN DAMAGE REPORT FOR SPACE (#, ADDRESS)

EXTERIOR:

Skirting has a few small holes from weedeater in back and on side with Space 12. Dent on bottom right front and hole above.

Paneling has one scrape to R of last window to the rear on front side (along edge by skirting) Dryer vent bent, water heater door scraped and has large screw holes.

Outside faucet in front

3' fence with gate in front, a few wires bent along top rail. Honeysuckle covering side and rear fences, no damages

2 large, healthy locust trees

Yard mowed and trimmed, grass healthy

Screens all present and washed, no damage

Windows washed on outside, no damage

FRONT PORCH:

Steps redwood, worn on edges, no other damage

Porch light clean, no damage

Storm door frame damaged on both sides, weatherstrip torn in same area, door clean

Front door finish worn in a few places on outside, no holes or dents, no damage on inside, rock chips on door window

Thresh-hold clean, no damage

BACK PORCH:

Back door clean, brown spots up high on outside, no damage on inside

Molding chipped by latch

Porch light clean, no damage

Thresh-hold clean

No steps

INTERIOR:

Carpet professionally steam cleaned, damage by room

Light switches and outlet covers all clean, no damage

Heat register covers all clean, red stain on register in master bath, blue stain on register in back bath, nicks and chips in paint on all others

Windows all clean, inside and out, ledges clean, no damages

Curtains all washed

Blinds all new

Smoke alarms clean and working. In kitchen and on living room/bedroom wall. Resident must check monthly and replace batteries if needed.

Storm windows all present and clean

Air conditioner vent clean on all surfaces

Light fixtures all clean with 60 watt bulbs, specialty globe bulbs in bathrooms

All shelves and cabinets lined with shelf paper

Ceiling clean, several yellow stripes across ceiling throughout house, crack in hall by a/d

Door knobs all washed with alcohol

LIVING ROOM

Bar has 2 tiny nicks on top edge of counter and thumbsized piece of formica missing in kitchen
Under bar molding scraped, several small nicks, one scratch on living room side mid way up, 2
nail holes on living room side near top

Window coverings are 2 sets of floral drapes with valances, new blinds

Walls have chair rail, walls all clean, 4 patched holes eye level to right of front door, patched spot
(nail head?) to right of front door 2 1/2 ft up from floor, patched hole @ floor level right of front
door.

Glass panel between living room and kitchen clean and undamaged

Light fixture fan with 4 lights, clean, no damage. Fan blades clean on top

Entry vinyl scrubbed with Magic Eraser, no damage

KITCHEN:

Sink clean, both strainers present, small scratches, nothing large, no dents

Faucets new

Acrylic panel behind range clean, no grease spots on front, some behind panel

Counters have small scratches, 2 nicks in front of sink, several nicks on fridge side, edge loose in
corner right of sink

Fan above range spotless, no grease spots, light and fan working

Range spotless on top and underneath, grates, burners, and knobs clean. Small nicks on sink
side of range, right front burner area badly scratched. Foil liner under range top.

Oven spotless. Small nicks on outside of oven door right side and right front of range. Oven door
is clean and racks are spotless. Broiler and pan spotless.

Floor has tiny spots and scratches, thumbnail-sized cut 2' to right of fridge, 2" slit 2' to right of cut,
thumbnail cut between the two. Many stain spots between range and carpet. Floor
scrubbed with Magic Eraser.

Refrigerator has dent in top of fridge door and small scratches on inside edge of fridge door.

Bottom door shelf bar in freezer and bottom shelf in fridge are dented. Fridge and freezer are
spotless, gaskets clean.

Window coverings new blinds, valances in kitchen and dining room

Walls are clean, no grease spots. Wall to right of fridge: cluster of holes at eye level, hole to left of
outlet, scuff to left of light switch, slit at knee level, screw to left of smoke detector

Pinholes on both sides of kitchen window. Dining room: nail hole by middle molding
between back door and window.

Light fixtures (3 globes) are clean and undamaged.

Cabinets and drawers have some wear on the finish. No grease spots, handles clean. Wood filler
on tops of cabinets under sink, 2 large marks on top cabinet left of sink, red spots on lower
cabinet left of range. All drawer glides working.

Island has 3 chips in formica on refrigerator side, small cuts.

MASTER BATH:

Walls have one sticky place from picture hanger left of shower, nail hole right of mirror

Ceiling has one plant hanger above toilet

Door is clean and undamaged, jamb cracked by latch

3 globe light fixture clean, fan clean and operating

Cabinet clean, door peeling

Sink faucets new, tub faucet polished, handles cleaned

Drain plugs in tub and sink

Tub and surround clean, some scratches in tub, soap stains on surround and in tub, discolored
Towel ring between window and tub, chrome toilet paper holder, shower rod
Resident must supply shower curtain
Window coverings lace (with valance) secured top and bottom
Sink clean and undamaged
Toilet clean, seat new
Countertop clean, small nick on edging next to toilet, vanity mirror clean and undamaged
Floor clean, one slit between front of toilet and wall, small slit by vent, small stains by vent. Floor scrubbed with Magic Eraser.

MASTER BEDROOM:

Door clean, horizontal scratches knee height on outside
Window coverings new blinds, no curtains
Walls clean. South wall: faint pen mark 2' up from floor to right of outlet, scuff on SE molding, 2 blue marks to right of molding
Globe light fixture clean
Closet door clean, undamaged
Closet shelf and walls clean, undamaged, globe light fixture clean, no damage

HALL AND LAUNDRY ROOM:

Wall clean, areas where towel bar was put up are scuffed, small scuffs on lower wall
Shelf clean, small nicks
Heater cover clean. **DO NOT REMOVE COVER EXCEPT TO CLEAN. BE SURE IT IS REPLACED!!!**
Floor scrubbed with Magic Eraser, one or two small spots, silicone circle left of dryer plug.
Vent cover in wall missing top louver.
Globe light fixture clean
Carpet has several light spots.

MIDDLE BEDROOM:

Walls clean, staple showing at knee level east wall, pin holes left of window
Door clean, paint drip and 15" arcing scratch on bottom 1/4, lots of nicks on jamb
Globe light fixture clean and undamaged
Closet walls clean, blue marks on wall where door is hinged
Closet door clean, no damage. jamb has 2 small nicks
Window coverings new blinds, no curtains

HALL BATHROOM:

Walls clean, large area damaged by animal scratches behind door, 2 nail holes right of towel ring
South wall: patched hole 8" above door stop
Ceiling has repaired area over tub, no other damage
Door new, top of jamb damaged in corner and bottom scratched on both sides
3 globe light fixture clean
Fan clean and operating
Cabinet clean, door peeling
Sink and tub faucets new
Drain plugs in tub and sink
Tub clean, has some scratches and stains, discolored
Chrome towel ring on wall opposite toilet, chrome toilet paper holder, shower rod
Resident must supply shower curtain

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Window covering - lace curtain secured top and bottom

Sink clean, has some scratches

Toilet clean, seat new

Countertop clean, hard water stain behind sink

Vanity mirror clean, some discoloration on edges, no damage

Floor scrubbed with Magic Eraser, no damage, scratches on molding next to toilet

BACK BEDROOM:

Walls clean. West wall: nail hole chest height middle of wall, several pin holes in panel to south

North wall: 2 scratches eye level 18" from door, mark at bottom of wall

Door clean, tiny spot eye level on back side, lots of nicks on jamb

Globe light fixture clean

Closet walls and shelf clean, no damage

Closet door clean, hole on inside where doorstop is screwed in, nicks and scratches on jamb

Window coverings new blinds, no drapes

LIST OF APPLIANCES:

Frigidaire Refrigerator frost free Model FRT13CRHWO, Serial BAO1106615

GE XL44 Range Model JGBSO3PPW1WH, Serial DS106945P

Water heater is outside behind panel

Fuse box is located by the back door

Access panels for tubs located in bedrooms

Carpets are professionally cleaned when you move out. Charges for the cleaning will be deducted from your cleaning deposit.

PLEASE ADD ANY OTHER DAMAGES YOU MAY OBSERVE ON THIS FORM. RETURN TO OFFICE. YOU WILL RECEIVE COPIES. THANK YOU.